



**SD Department of Transportation**  
700 E Broadway Avenue  
Pierre, South Dakota 57501-2586

**DECLARATION OF JOINT VENTURE AND POWER OF ATTORNEY**

**Firms forming Joint Venture and the participating percentage for each entity:**

_____	_____ %
Name of Party to Joint Venture	
_____	_____ %
Name of Party to Joint Venture	
_____	_____ %
Name of Party to Joint Venture	

We designate \_\_\_\_\_ as the name under which we desire to do business with the South Dakota Department of Transportation on Project No. \_\_\_\_\_.

We appoint \_\_\_\_\_ as our true and lawful attorney in fact, to execute all bids, contracts, supplemental agreements, receipts, and releases and to receive all moneys due from the South Department of Transportation.

We give the named attorney in fact full power and authority to perform every act necessary as fully as we would do if personally present.

\_\_\_\_\_ Physical Address of Joint Venture (City, State, Zip)

\_\_\_\_\_ Phone Number of Joint Venture

\_\_\_\_\_ F.E.I.D. Number of Joint Venture (If not available, must be provided prior to contract award.)

**Joint Venture Partners:**

\_\_\_\_\_ Name of Party to Joint Venture

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_ Name of Party to Joint Venture

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_ Name of Party to Joint Venture

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_ )  
 )SS  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_ day of \_\_\_\_\_, 20\_\_ before me, a Notary Public within and for said County and State, personally appeared \_\_\_\_\_, who acknowledged himself/herself to be \_\_\_\_\_ of \_\_\_\_\_, and that he as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

(Notary Seal)

\_\_\_\_\_  
Notary Signature  
Residing at \_\_\_\_\_  
My Commission Expires \_\_\_\_\_

ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_ )  
 )SS  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_ day of \_\_\_\_\_, 20\_\_ before me, a Notary Public within and for said County and State, personally appeared \_\_\_\_\_, who acknowledged himself/herself to be \_\_\_\_\_ of \_\_\_\_\_, and that he as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

(Notary Seal)

\_\_\_\_\_  
Notary Signature  
Residing at \_\_\_\_\_  
My Commission Expires \_\_\_\_\_

ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_ )  
 )SS  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_ day of \_\_\_\_\_, 20\_\_ before me, a Notary Public within and for said County and State, personally appeared \_\_\_\_\_, who acknowledged himself/herself to be \_\_\_\_\_ of \_\_\_\_\_, and that he as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained.

(Notary Seal)

\_\_\_\_\_  
Notary Signature  
Residing at \_\_\_\_\_  
My Commission Expires \_\_\_\_\_

### **Information for Joint Venture Entities**

The following information has been prepared as general guidance to assist contracting firms who intend to bid and contract with the South Dakota Department of Transportation (SDDOT) as a Joint Venture. The information and instruction provided should not be considered inclusive of all required steps a Joint Venture must comply with. The Joint Venture is responsible to assure all laws for doing business in South Dakota are adhered to and all SDDOT specifications and contract requirements are followed.

- Complete the Declaration of Joint Venture and Power of Attorney form and submit the original notarized form with the prequalification application at least 14 days before the day of the letting. In addition, a copy of the completed form should be submitted via email to [dotbids@state.sd.us](mailto:dotbids@state.sd.us).
- In addition to completing this form, the Joint Venture is required to:
  - o Become prequalified by completing a Contractors Prequalification Statement. Please note that a certification of surety must be provided when applying for prequalification as an audited financial statement will not be accepted for a Joint Venture.
  - o Obtain an assigned SDDOT Company ID and associated Bidder ID(s)
  - o Obtain a SD Contractors Excise Tax License with the SD Department of Revenue
- All contract bonds and insurance must be in the name of the Joint Venture and shall be binding on and apply to all members of the Joint Venture jointly and severally.
- If multiple performance bonds are provided for a contract, they must be through a single bonding agent.
- Any contract awarded to a joint venture will count towards outstanding work under contract for both the Joint Venture and the Parties to the Joint Venture based on the participating percentage for each party.